

PUBLIC BOARD MEETING MINUTES

August 27, 2026

Chairman Harlacher called the meeting to order at 7:00 p.m.

ATTENDANCE:

Supervisors Present:

Steven Harlacher – Chairman
Ron Ruman – Vice Chairman
Felicia Dell - Supervisor

Staff Present:

Connor Gerrick – Parks & Recreation
Keith Whittaker – Finance Director
Clif Laughman – Fire Chief
John Snyder – Police Chief
Kelly Kelch – Township Manager
Ryan Cummings - Engineer
Rachelle Sampere – Zoning & Codes
Andrew Herrold – Solicitor
Chad Baker - Public Works
Laura Mummert – Stenographer

CALL TO ORDER:

A. The Pledge of Allegiance was recited.

EXECUTIVE SESSION:

Chairman Harlacher announced there was an executive session held before the evenings meeting to discuss personnel matters.

PUBLIC COMMENT:

None

APPROVAL OF MINUTES:

A. The minutes of July 23, 2026, Public Meeting were provided for approval. Motion to approve the Public Meeting Minutes of July 23, 2026, as presented.

MOTION: R. Ruman

SECOND: F. Dell

MOTION PASSED UNANIMOUSLY

- B. The minutes of July 23, 2026, Public Hearing were provided for approval. Motion to approve the Public Hearing Minutes of July 23, 2026, as presented.

MOTION: F. Dell
SECOND: R. Ruman
MOTION PASSED UNANIMOUSLY

OPEN FLOOR DISCUSSION:

None

OLD BUSINESS:

- A. STORMWATER MANAGEMENT ORDINANCE WAIVER REQUEST: Motion to approve a waiver request from First Capital Engineering on behalf of the applicant, Gardner, ME for Tiny Muscles (proposed daycare facility in accordance with ZHB Case 25-19) to allow a fence for outdoor play area to be constructed within the stormwater BMP located at 1805 Loucks Road in the I-2 Light Industrial Zone. *This item was tabled at the July 2026 meeting.*

MOTION: S. Harlacher
SECOND: F. Dell
MOTION PASSED UNANIMOUSLY

NEW BUSINESS:

- A. I & I WORKS FUNDING REQUEST: Motion to approve a request from staff authorizing to spend approximately \$363,300.00 above the budgeted amount for inflow and infiltration (I&I) work for two (2) large basins that were identified as problem areas in the Township.

MOTION: R. Ruman
SECOND: F. Dell
MOTION PASSED UNANIMOUSLY

- B. FIREMAN'S RELIEF REVISED AGREEMENT: Motion to approve entering into a revised agreement with the fireman's relief association stating that if the rescue if ever sold the relief association will get 11% of the proceeds back as this is what was put into it. The revised agreement also has the VIN listed which wasn't available at the time of the original agreement in June 2025.

MOTION: F. Dell
SECOND: R. Ruman
MOTION PASSED UNANIMOUSLY

- C. YORK COUNTY CONVENTION: Motion to approve authorizing Kelly Kelch and Laura Mummert to attend the annual York County Association Convention taking place on October 28th.

MOTION: S. Harlacher
SECOND: R. Ruman
MOTION PASSED UNANIMOUSLY

- D. ROAD CLOSURE REQUEST: Motion to approve a road closure request for Zarfoss Rd. from Route 30 to Gulton St. for a roadway surfacing and drainage project. Work is planned to start beginning of September and take three and a half weeks. Staff will notify the appropriate emergency, garbage, and school personnel when the official date is set. Residents will be notified through text alerts and Facebook.

MOTION: F. Dell
SECOND: S. Harlacher
MOTION PASSED UNANIMOUSLY

- E. 2920 LOMAN AVENUE FENCE AND SHED IN EASEMENT AGREEMENT: Motion to approve a request from Dennis Mengle to allow a fence and shed to be constructed within the 10' wide drainage and utility easement located along the side and rear property lines. The Township Engineer and Solicitor have prepared and reviewed the request with no concerns. The agreement will be recorded at the Recorder of Deeds' office after it is signed by the property owner.

MOTION: R. Ruman
SECOND: F. Dell
MOTION PASSED UNANIMOUSLY

- F. PENSION PLAN MMO ACKNOWLEDGEMENT: Motion to approve acknowledging The MMO for the 2027 Uniform and two (2) Non-Uniform Pension Plans.

MOTION: S. Harlacher
SECOND: R. Ruman
MOTION PASSED UNANIMOUSLY

A motion was made by Chairman Harlacher and second by Supervisor Dell to amend the agenda to add two (2) additional agenda items for action by the Board. Letter 'G' regarding a road closure request and letter 'H' regarding an expenditure for the Zarfoss Road reclamation project. Motion passed unanimously.

- G. ROAD CLOSURE REQUEST: Motion to approve a road closure request for West King St. from Hokes Mill Rd. to S. Sumner St. on September 3rd from 7 am to 5 pm for the road paving project.

MOTION: F. Dell
SECOND: R. Ruman
MOTION PASSED UNANIMOUSLY

- H. CHANGE ORDER REQUEST: Motion to approve a change order request for the Zarfoss Rd. paving full depth reclamation project. There are two storm water basins and a storm water pipe that need replaced. The total cost will be \$62,311.52.

MOTION: R. Ruman
SECOND: S. Harlacher
MOTION PASSED UNANIMOUSLY

ADMINISTRATIVE REPORTS:

- A. RECREATION DIRECTOR: Assistant director Gerrick was in attendance. His report was reviewed. No further questions.
- B. FINANCE DIRECTOR: Director Whittaker's report was reviewed. Whittaker announced the LSA grant was closed. He also reported he has a meeting coming up with the Township's Liability insurance. Supervisor Dell inquired why the Township was still paying the old Engineer (Woolpert). She was informed there are still old projects that they had started that the Township needed their assistance. No further questions.
- C. FIRE CHIEF: Chief Laughman's report was reviewed. Laughman informed the Board that the part-time staff are doing well. No further questions.
- D. POLICE CHIEF: Chief Snyder's report was reviewed. Snyder updated the Board on the recent press release regarding a homicide case. He commended Lance Krout for all of his hard work on the case. No further questions.
- E. TOWNSHIP MANAGER: Manager Kelch's report was reviewed. Kelch announced that staff are working on the budget and the Board will have a draft by the October Board meeting. No further questions.
- F. ENGINEER: Engineer Cummings report was reviewed. No further questions.
- G. ZONING OFFICER: Officer Sampere's report was reviewed. No further questions.
- H. SOLICITOR: Solicitor Herrold's report was reviewed. No further questions.
- I. PUBLIC WORKS DIRECTOR: Director Baker's report was reviewed. Baker informed the Board of the Route 30 spill, and thanked the Fire and Police departments for their help. Vice Chairman Ruman asked if PennDot helped and Director Baker said no, not at this time. No further questions.

STORMWATER MANAGEMENT/MS4

Rachelle Sampere announced that stormwater/MS4 operator is available Monday through Friday 8 a.m. to 4:30 p.m. to answer any questions related to storm water management.

BILLS: Motion to pay bills as presented:

<u>FUNDS</u>	<u>CHECK NO.</u>	<u>AMOUNT</u>
General Fund	38959-39127	\$ 842,234.07
Liquid Fuels	1870-1890	\$ 34,373.85
Sewer Fund	7038-7077	\$ 512,386.24
Payroll #16 Pay Ending 07/31/26	Paytime Vouchers	\$ 146,770.29
Payroll #17 Pay Ending 08/14/26	Paytime Vouchers	\$ 151,218.15

MOTION: R. Ruman
SECOND: F. Dell
MOTION PASSED UNANIMOUSLY

ADJOURNMENT:

Motion to adjourn the meeting at 7:26 p.m.

MOTION: S. Harlacher
SECOND: F. Dell
MOTION PASSED UNANIMOUSLY