

PUBLIC BOARD MEETING MINUTES

April 25, 2024

Chairman Harlacher called the meeting to order at 7:00 p.m.

ATTENDANCE:

Supervisors Present:

Steven Harlacher – Chairman
Ron Ruman – Vice Chairman
George Margetas – Supervisor

Staff Present:

Lori Trimmer – Parks & Recreation
Keith Whittaker – Finance
David Markle – Deputy Fire Chief
John Snyder – Police Chief
Kelly Kelch – Township Manager
Rainer Niederoest - Engineer
Rachelle Sampere – Zoning & Codes
Elizabeth Gangloff – Solicitor
Rich Shaw- Public Works
Laura Mummert– Stenographer

CALL TO ORDER:

A. The Pledge of Allegiance was recited.

EXECUTIVE SESSION:

Chairman Harlacher announced there was an executive session held prior to tonight's meeting to discuss personnel matters.

PUBLIC COMMENT:

A. Mr. Randy Drais, 1860 Hayward Road, brought his concerns to the Board for the approved variances the Zoning Hearing Board passed regarding impervious lot coverage. Mr. Drais also asked to show a video from 2020 of the water runoffs from a large rainstorm that passed through the area. He provided the Board with two pictures as well. He explained there was concern for similar stormwater runoff issues at Bannister Street with the school district making the changes to the athletic fields. Engineer Niederoest explained to Mr. Drais and the Board about stormwater and how it works. He explained that conditions should improve with new construction, not get worse. Vice-Chairman Ruman explained that once the school district submits the land development plans, they must show stormwater plans on that and it will be reviewed.

Mr. Drais asked the Board why the difference in opinion between the Planning Commission and Zoning Hearing Board. Officer Sampere answered that she does not know and that they do not have to explain why. She explained the findings of fact from the Zoning Hearing Board would be on the transcripts and available for him to look over once the Township receives them. She noted copies could not be made or the transcripts could not be taken from the Township office. Mr. Drais asked the Board to reconsider the recommendation, and Chairman Harlacher explained that the Board and the Zoning Hearing Board were two separate Boards.

Lastly, Mr. Drais brought up the concern for turf and the need for an environmental study. He informed the Board about the repercussions of it. Supervisor Margetas informed him to take that to the school board and continue to voice his concerns.

B. Mr. Dan McGlaughlin, 1840 Woodberry Road, expressed his concern for the trash on West College Avenue. The Board explained that they are aware of it, and that currently they are in litigation with the property owner so they cannot do anything at this time.

C. Ms. Susan Lancaster, 1841 North Drive, expressed her concern for stormwater due to the fact her son faced a large issue with sewage seeping into this basement and toilet during a large storm that came through the area in 2011. She is concerned that if the school district is allowed to make these changes, things could get worse. She asked the Board to please keep that in mind before approving any plans.

D. Ms. Mary Jane Arnold, 1907 Brenda Road, informed the Board that she reached out to the Chesapeake Bay Foundation regarding the turf and stormwater issues. She will be willing to share the information she received from them with the Board. The Board thanked her.

E. Mr. Dennis Murray, 2010 Winding Road, expressed his concern for the increase in taxes and the health effects and maintenance required for the turf. The Board explained that they do not have anything to do with the school taxes. They thanked Mr. Murray for his time.

APPROVAL OF MINUTES:

- A. The minutes of the March 28, 2024, Public Hearing were provided for approval.
Motion to approve the Public Hearing Minutes of March 28, 2024, as presented.

MOTION: G. Margetas

SECOND: R. Ruman

MOTION PASSED UNANIMOUSLY

- B. The minutes of the March 28, 2024, Public Meeting were provided for approval.
Motion to approve the Public Meeting minutes of March 28, 2024, as presented.

MOTION: R. Ruman

SECOND: G. Margetas

MOTION PASSED UNANIMOUSLY

OPEN FLOOR DISCUSSION:

None

OLD BUSINESS:

- A. T-882 PRELIMINARY/FINAL SUBDIVISION & LAND DEVELOPMENT PLAN FOR MISTER CAR WASH #2516: The Board of Supervisors voted to conditionally approve the preliminary/final subdivision and land development plan for the proposed Mister Car Wash to be located at 1408 Kenneth Road subject to the following comments being addressed prior to recording the plan:

SUBDIVISION PLAN SHEET: The subdivision plan must be recorded prior to the land development plan when the plans are released for recording. This must be communicated to the Recorder of Deeds office and the Mapping office by your team. Please be sure to have new deeds drawn up and recorded at the same time of the plan recording so the property lines are changed in the mapping GIS system.

1. §121-14.B.4 The source of title to the land included within the subject application, as shown by the books of the York County Recorder of Deeds. Please indicate the source of title to the land under the General Notes on the subdivision plan sheet.

LAND DEVELOPMENT PLAN:

Subdivision and Land Development Ordinance (SLDO):

1. §121-14.C.2 & §121-15.C The names of all immediately adjacent landowners, and the names and plan book record numbers of all previously recorded plans for adjacent projects. The adjoiner's property line dividing the West Manchester Mall property from the Hefbern Inc. property is not shown. Acknowledged by applicant.

2. The Land Owner's name on the subdivision plan is different from that shown on the Land Development Plan. Please revise accordingly. Acknowledged by applicant.

3. §121-14.C.3.a The location and name of existing right-of-way and cartways for streets, access drives, driveways and service streets. To the subdivision Plat, add the right-of-way line for the opposite side of Route 30. The Applicant acknowledges the comments and indicates that this will be addressed on the final submitted plat.

4. §121-14.C.3.b The location of the existing features and any related right-of-way; sanitary sewer mains (including manhole numbers), water supply main, fire hydrants, buildings, swales, watercourses, bodies of water, floodplain... The locations of

existing utilities have not been provided. The Applicant acknowledges the comments and indicates that this will be addressed on the final submitted plat.

5.§121-14.D.7 The required building setback lines must be shown on the subdivision and land development plans. (YCPC 2nd Review Memo comment #2)
Acknowledged by applicant.

6.§121-14.E.2 & §121-15.F.3 A sewer facilities plan revision (plan revision module for land development) or supplement in accordance with the Pennsylvania Sewerage Facilities Act 537 of 1966, as amended. A sewer planning module or exemption mailer has been submitted to WMT for review. The Township will forward it to PA DEP upon conditional approval by the Board of Supervisors. Notice from the PA DEP that a sewer facilities plan revision or supplement has been approved must be submitted to the Township prior to recording the plan. Applicant states that verbal approval has been received on the sanitary planning module and they are awaiting final written approval.

7.§121-14.F.1.a.3 The traffic safety problems that may be generated by the development. Address the following items:
Provide a truck turning template for the largest anticipated design vehicle and largest anticipated emergency response vehicle. Regarding the submitted Transportation Impact Analysis (TIA) report: This section has not be updated for the current submission.

7. List the AASHTO Intersection Sight Distance for local roads in Table 7. Clarify how AASHTO sight distance was calculated as it does not appear to be consistent with Case B1 or B2. Update the TIS to discuss the sight distance constraints and identify whether the existing sight distance can be improved since it does not meet AASHTO requirements.

12. Provide field worksheets for the unmet demand at traffic signals so the Initial Queue data entry can be verified. The TIA appendix, including the requested unmet demand field worksheets appear to be missing from the submission. Provide the missing information with the next submission so the study revisions can be verified.

8.§121-15.F Certifications and notifications. Signatures, seals and notarizations shall be provided by the owner, professional surveyor, and professional engineer of record prior to final approval.

9. §121-15.F.9 Improvement guaranties in accordance with Article V. Provide improvement guarantees for public improvements prior to recording the plan. The applicant has submitted a revised cost estimate sheet for public improvements totaling \$292,875.00. Dawood to provide comments.

10.§121-17 Financial Security. Submission of financial security. Final plan applications that include public improvements that have not been installed shall include financial security in accordance with the following:

Type of financial security. Although the Board of Supervisors may accept an alternative type of financial security, commonly used forms are irrevocable letters of credit and escrow accounts. Such financial security shall be posted by a reputable chartered lending institution or bonding company authorized to do business in the Commonwealth of Pennsylvania and is subject to review by the Township Solicitor for adequacy.

Amount of financial security.

The amount of financial security shall be equal to one hundred ten percent (110%) of the cost of completion estimated as of ninety (90) days following the date scheduled for completion by the developer...Any additional security shall be posted by the developer in accordance with this chapter.

If the party posting the financial security required more than one (1) year from the date of posting of financial security to complete the required improvements, the amount of financial security may be increased by an additional ten percent (10%) for each one-year period beyond the first anniversary date from posting of financial security or to an amount not exceeding one hundred ten percent (110%) of the cost of completing the required improvements as reestablished on or about the expiration of the preceding one-year period...

Please submit financial security prior to recording the plan. The Board of Supervisors voted to accept the financial security estimate in the amount of \$353,643.19. West Manchester Township prefers that letters of credit or bonds be automatically extending.

11.§121-17.D The applicant, in addition to all bonds or other security required, shall deliver to the Township a check payable to the Township in an amount equal to three and five-tenths percent (3.5%) of the bond or other security. The amount deposited by the applicant shall be used by the Township to cover the costs assuring the proper construction and completion of improvements, including inspection during installation, inspection upon completion, administrative costs and other related costs. If the amount deposited by the applicant is not sufficient to cover such costs, the applicant shall furnish additional amounts, from time to time, when notified to do so. Please submit an escrow check in the amount of \$12,377.51 prior to the plan being released for recording.

12.§121-19. Maintenance Guaranty. The Board of Supervisors shall require the applicant to submit a maintenance guaranty or other approved guaranty as specified herein, guaranteeing the structural integrity as well as function of any improvement shown on the final plan for a term not to exceed eighteen (18) months from the date of acceptance of dedication by the Board of Supervisors. Said guaranty shall not

exceed fifteen percent (15%) of the actual cost of installation of said improvements and be of the same type of financial security as required in this Article.
Acknowledged by applicant.

13.§121-21 As-built plans. Upon completion of all required improvements and prior to the issuance of occupancy permits, the applicant shall submit an as-built plan showing the location, dimension and elevation of all public improvements. ... Two (2) copies of the plan shall be submitted to the Township, which shall distribute one (1) copy to the Township Engineer and retain one (1) copy for the Township files.
Acknowledged by applicant.

14.§121-28.B Markers shall be set at all points where lot lines intersect curves and/or other property lines. Provide a permanent marker at every property corner that is not monumented. The Applicant acknowledges the comment and indicates that this will be addressed on the final submitted plat.

15.§121-28.E Easements for sanitary sewer facilities, stormwater drainage facilities, public utilities or pedestrian access shall meet the following standards: The applicant shall reserve easements where stormwater or surface water drainage facilities are existing or proposed whether located within or beyond the boundaries of the property. Easements shall have a minimum width of 20 feet and shall be adequately designed to provide area for the collection and discharge of water, the maintenance, repair and reconstruction of the drainage facilities and the passage of machinery for such work. The easements, agreement and plan shall clearly identify who has the right of access and responsibility of maintenance. The line depicting the existing easements within the stormwater basin are unclear. Either add a legend or change the line type and width to differentiate it from the other lines. The applicant acknowledges the comments and indicates that this will be addressed on the final submitted plat.

16.§121-29 Survey monuments and markers. Markers shall be set at all points where lot lines intersect curves and/or other property lines. Provide permanent markers at every property corner that is not monumented. Acknowledged by applicant.

19.§121-13.H A statement on the plan identifying the district, lot size and/or density requirements of the prevailing zoning ordinance and existing variances, special exceptions, conditional uses and nonconforming structures/uses. There is a discrepancy in the current lot size. On Sheet C1.1A the project site is indicated as 1.19 acre and on Sheet C1.1B the current lot size is indicated as 5.17 acres.

20.§121-14.D.10 Final vertical and horizontal alignment on one sheet for each proposed street, stormwater management facility, sanitary sewer (including manhole numbers), and water distribution system. Provide profiles for all the proposed

utilities (i.e. sewer lines, stormwater lines, water lines, etc.). On Sheet 1.3C the proposed grading does not appear to tie into the existing grading and on Sheet 1.3D there appears that there may be a profile missing.

21.§121-14.F.1.b Provide truck turning templates with the largest anticipated design vehicle and largest anticipated emergency response vehicle to verify the design of the proposed site accesses. The turning template for the trash truck shows the truck backing into the street upon exiting. This could create an unsafe condition. Include the template for the largest anticipated emergency vehicle.

23.§121-23.L.5.a The cartway edge at intersections shall be rounded by a tangential arc with the following minimum radii: Collector to minor – 25 feet. Revise the layout accordingly. Waiver number 4 has been requested to allow less than 25' radii on all driveways. Dawood has no objection.

24.§121-24.A Not less than a four-foot radius of curbing shall be permitted for horizontal curves in parking areas. Please add radius information at the location noted below: Waiver number 6 has been requested to allow less than 4' curbing radii. Dawood has no objection.

25.§121-25 Sidewalks and curbs shall be provided along the frontage of the entire property unless a waiver of the standard is granted in accordance with §121-11. Sidewalks and curbs shall be designed and constructed in accordance with the West Manchester Township Construction and Material Specification for Land development, as amended. A waiver of this requirement has been requested. The Township Engineer has no objection to the request.

Stormwater Management Ordinance: Dawood Engineers is currently reviewing the most recent stormwater management submission. Their review memo will outline any outstanding comments. Applicant's Engineer has provided responses; however, the referenced reports and plans were not included with the submission package. The following comments listed were outstanding as of March 2024.

1.§113-12 General Requirements. The submitted stormwater report is unacceptable and does not demonstrate compliance with either the volume or rate control requirements. Revise the report based on the stormwater ordinance requirements.

2.§113-12.A.1 Preparation and implementation of an approved SWM site plan is required. Please examine the requirements of Chapter 113 and...

a. Provide plans conforming to §113-18. Comment has been addressed, but not completely. See the remaining stormwater management comments.

b. Provide a post construction stormwater management plan demonstrating conformance with §113-14, 15 and 18. Comment has been addressed, but not completely. See the remaining stormwater management comments. (Dawood 2nd Review Memo comment page 7)

3. §113-12.F.3 Impervious areas. Because the stormwater management system for this site was previously installed under different stormwater design requirements, compliance with the current stormwater management regulations can be demonstrated using one of two scenarios:

a. Scenario 1: Evaluate the point of interest (Basin outfall) with the pre-development condition being prior to any site improvements in the watershed. This will require finding historical watershed information about cover conditions and terrain. Then evaluate the post-development condition as the site is currently including the proposed improvements. In this scenario, the requirement to evaluate 20% of the existing impervious as meadow does not apply.

b. Scenario 2: Evaluate the point of interest (Basin outfall) based on the present site conditions. Then evaluate the post-development condition which includes the proposed improvements. In either case, documentary evidence of the existing conditions must be presented in a manner that will permit the reviewer to verify the designer's assumptions and data.

4. §113-14.A & B Volume Controls. Indicate the methodology chosen to perform the volume control analysis. Only the area being developed should be included in the analysis.

5. §113-15 Rate controls. If the simplified method is used for the volume control analysis, no rate control analysis is required. However, if the design storm method is used the rate control analysis must evaluate the predevelopment and post-development conditions based on a common point of interest. Again, only the area being developed should be included in the impervious cover reduction calculations. However, the rate control analysis should include the entire watershed to the design point of interest.

6. §113-17.K Minimum pipe size. Stormwater management pipe collection and conveyance systems shall have a minimum diameter of 15 inches. Several pipes are smaller than this.

8. §113-18.E.5 A soil erosion and sediment control plan, where applicable, as prepared for, reviewed and approved by the York County Conservation District. Provide approval of the erosion and sediment control plan from YCCD indicating that Title 25, Pa Code, Chapter 102 has been satisfied.

9.§113-18.E.9 The SWM site plan shall include an operation and maintenance (O&M) plan for all existing and proposed physical stormwater management facilities. This plan shall address long-term ownership and responsibilities for O&M, as well as, scheduled and cost for O&M activities. Please provide an O&M plan.

11.§113-18.E.27 Drainage-flow pathways. Please show the drainage flow pathways. (Dawood 2nd Review Memo comment page 8)

12.§113-27.A Prior to final approval of the SWM site plan, the property owner shall sign and record an operation and maintenance agreement (O&M) agreement. (See Appendix A) covering all stormwater control facilities which are to be privately owned. Please complete a stormwater agreement.

Adjustments to the Plans: Dawood believes several recommendations for improving the plans are warranted. Some of these will correct errors on internal inconsistency. The rest are consistent with §121-22 which states, “The standards and requirements contained in this article shall apply as minimum design standards for subdivisions and land developments. Whenever other Township ordinances or regulations impose more restrictive standards and requirements than those contained herein, the more restrictive shall apply.”

1. On the subdivision plan, the legend appears to be incomplete, so provide a complete list in the legend. For example, the traffic pole symbol, right-of-way line, and traffic box are all missing from the legend. The Applicant acknowledges the comments and indicates that this will be addressed on the final submitted plat.

General Comments:

1. The proposed parking for employees is located on the adjacent parcel. An easement for these spaces must be provided. (YCPC memo comment # 22) Please provide an executed easement agreement for all easements as discussed during in-house staff review. This agreement must be recorded at the York County Recorder of Deeds and Map Office. Acknowledged by applicant.

2. The total disturbed area is above one acre so an NPDES permit would be required for the project. Please obtain a NPDES permit and submit proof to the Township. (Dawood 2nd Review Memo comment page 9)

3. The signatures and seals of the individuals responsible for the plan shall be affixed to the plan prior to approval by the Board of Supervisors. (§121-15.F) Noted by applicant.

4. The notarized signature of the owner(s) shall be affixed to the plan prior to approval by the Board of Supervisors (§121-15.F.4) Noted by applicant.
5. All administrative items shall be addressed prior to plan recording (payment of all invoices, etc.) Noted by applicant.
6. All final plans, as recorded, shall be submitted in electronic format (i.e. PDF) All required signatures (owner, developer, engineers, notary, YCPC, Board of Supervisors must be on the electronic plan set.) Noted by applicant.
7. A new legal description and deed for both Lot 1 and Lot 2 must be prepared and recorded with the plan so that the York County tax maps are updated. (YCPC 2nd Review Memo comment #6)

At their regularly scheduled public meeting on April 25, 2024, the West Manchester Township Board of Supervisors voted to grant the following waivers: Please update the cover sheet of the plan set to incorporate all the requested waivers as listed below. The cover sheet currently only lists 3 waiver requests.

Requested Waivers:

1. §121-9 Preliminary Plan. To move directly to Final Land Development.
2. §121-25 Curbs and sidewalks. To allow no curb or sidewalk along the frontage of the parcel.
3. §121-14.A.3 & §121-15.A Sheet size. To allow plan sheets in excess of 24"x36".
4. §121-24.A Vehicular Parking Facilities. To allow less than a four-foot curb radii on the private site.
5. §121-23.R.3 To allow one access drive and one exit drive located less than 150' from the existing private drive extension.
6. §42-8.F Access Drives. To allow 3 access drives – one enter only, one exit only, one enter/exit.
7. §121-23.L.5.a Street Intersections. To allow the proposed driveways to have less than 25' radii at the connection to the private drive.

MOTION: R. Ruman

SECOND: G. Margetas

MOTION PASSED UNANIMOUSLY

NEW BUSINESS:

- A. RESOLUTION 24-08 DESTRUCTION OF RECORDS: Motion to approve Resolution 24-08, a request from the police department administration to destroy old records. A list of the records to be destroyed was provided to the Board.

MOTION: G. Margetas
SECOND: S. Harlacher
MOTION PASSED UNANIMOUSLY

- B. RESOLUTION 24-09 HONORING OFFICER DAVID KELLER: Motion to approve Resolution 24-09, recognizing Officer David Keller for his thirty-one plus years of outstanding service to the residents of West Manchester Township as a police officer. Manager Kelch also announced that Officer Keller will be honored at the annual Fire and Police Recognition Banquet that will be held on May 16th at 6 p.m.

MOTION: S. Harlacher
SECOND: R. Ruman
MOTION PASSED UNANIMOUSLY

- C. OLDE TIME CARNIVAL FIREWORKS PERMIT AND FEE WAIVER: Motion to approve a request for fireworks permit with the fireworks to be held on Tuesday, July 16th, 2024, with a rain-date of July 17th, 2024, at Trimmer Elementary School for the purpose of the Recreation Department's Olde Time Carnival. In addition to the request to allow fireworks, they are requesting the \$500 fireworks fee be waived since this is a Township event.

MOTION: S. Harlacher
SECOND: G. Margetas
MOTION PASSED UNANIMOUSLY

- D. ROAD CLOSURES: Motion to ratify the following road closure requests from the Public Works Department:
- Greenwood Road between Catherine Street and Bannister Street for an emergency sewer main leak on April 15th and 16th, 2024.
 - Trolley Road between Winding Road and Barley Road for storm pipelining work from April 23rd to April 25th, 2024.

MOTION: R. Ruman
SECOND: S. Harlacher
MOTION PASSED UNANIMOUSLY

- E. ADVERTISEMENT AUTHORIZATION: Motion to approve authorizing the Township Solicitor to advertise an Ordinance for the 457B Plan document stating that the plan is in compliance with all state and federal regulations. This Ordinance

will then be placed on the May 2024 agenda for action by the Board.

MOTION: G. Margetas
SECOND: S. Harlacher
MOTION PASSED UNANIMOUSLY

- F. LERTA DISCUSSION: A discussion was had by the Board and Manager Kelch regarding a request for consideration on allowing LERTA for a proposed project. Manager Kelch explained what LERTA is and that the Board had motioned to approve removing LERTA for projects in the Township in the past. A motion was made by Vice-Chairman Ruman and second by Supervisor Margetas to not participate in LERTA for this proposed project. The motion was passed unanimously.

The Board was also asked to consider designating a LERTA area for the project so the School district could provide abatement. A motion was made to table this to see if other taxing agencies are interested before deciding.

MOTION: S. Harlacher
SECOND: G. Margetas
MOTION PASSED UNANIMOUSLY

ADMINISTRATIVE REPORTS:

- A. RECREATION DIRECTOR: Director Trimmer's report was reviewed. Trimmer announced that the Gift card Bingo held in March was a success bringing in \$4,871.00. Trimmer thanked Chief Laughman and the fire department volunteers for their help in this event. No further questions.
- B. FINANCE DIRECTOR: Director Whittaker's report was reviewed. Whittaker announced that the 457 transition was going well. He also announced that staff will be having a meeting in May with Comcast and 3rd Element to discuss a phone system upgrade for the Township. No further questions.
- C. FIRE CHIEF: Chief Laughman's report was reviewed. Deputy Chief Markle was present for this meeting. No further questions.
- D. POLICE CHIEF: Chief Snyder's report was reviewed. No further questions.
- E. TOWNSHIP MANAGER: Manager Kelch's report was reviewed. Manager Kelch thanked the fire and police for their help and hard work on the major accident that occurred on Route 30. Kelch thanked the Solicitor and Finance department for their work on collecting overdue funds for trash bills. Manager Kelch thanked the Board for the opportunity to attend the PSATS conference in April. Manager Kelch announced that he was awarded the Presidential Leadership award this year at PSATS. This is a huge honor and only one recipient is chosen out of the whole state. Mr. Tim James, resident and colleague, was in attendance to congratulate Mr. Kelch on his achievement. No further questions.

- F. ENGINEER: Engineer Niederoest report was reviewed. No further questions.
- G. ZONING OFFICER: Officer Sampere's report was reviewed. Officer Sampere updated the Board on the property located at 230 Canary Circle. As of that day, the junk and debris were still present with no action being taken on trying to get it cleaned up by the homeowner. Officer Sampere announced that the homeowner was no longer living on the property. Officer Sampere will be following up with the Township Solicitor to be advised of the next steps. No further questions.
- H. SOLICITOR: Solicitor Herrold's report was reviewed. Solicitor Gangloff was in attendance for Solicitor Herrold. No further questions.
- I. PUBLIC WORKS DIRECTOR: Director Shaw's report was reviewed. Director Shaw thanked the Board and Manager Kelch for allowing him to attend the PSATS conference this year. Director Shaw also updated the Board on the pipelining project that occurred on Trolley Road. No further questions.

STORMWATER MANAGEMENT/MS4

Zoning Officer Sampere noted that the Township's MS4 Storm Water Inspector is available Monday through Friday 8 a.m. to 4:30 p.m. to answer any questions related to storm water management.

BILLS: Motion to pay bills as presented:

<u>FUNDS</u>	<u>CHECK NO.</u>	<u>AMOUNT</u>
General Fund	35161-35324	\$ 567,683.53
Liquid Fuels	1473-1484	\$ 10,493.77
Sewer Fund	6051-6082	\$ 2,102,748.02
Payroll #8 Pay Ending 04/06/24	Paytime Vouchers	\$ 126,165.92
Payroll #9 Pay Ending 04/20/24	Paytime Vouchers	\$ 126,614.16

MOTION: G. Margetas
 SECOND: R. Ruman
 MOTION PASSED UNANIMOUSLY

ADJOURNMENT:

Motion to adjourn the meeting at 8:04 p.m.

MOTION: S. Harlacher
 SECOND: R. Ruman
 MOTION PASSED UNANIMOUSLY