

PUBLIC BOARD MEETING MINUTES

November 14, 2024

Chairman Harlacher called the meeting to order at 7:00 p.m.

ATTENDANCE:

Supervisors Present:

Steven Harlacher - Chairman
Ron Ruman – Vice Chairman
George Margetas – Supervisor

Staff Present:

Lori Trimmer – Parks & Recreation
Keith Whittaker – Finance Director
Clif Laughman – Fire Chief
John Snyder – Police Chief
Kelly Kelch – Township Manager
Rainer Niederoest - Engineer
Rachelle Sampere – Zoning & Codes
Elizabeth Gangloff – Solicitor
Rich Shaw- Public Works
Laura Mummert – Stenographer

CALL TO ORDER:

A. The Pledge of Allegiance was recited.

EXECUTIVE SESSION:

Chairman Harlacher announced there were executive sessions held on November 1st, and before the evenings meeting to discuss personnel matters. He also mentioned that the Board would be going into another executive session after the meeting to discuss a personnel matter.

PUBLIC COMMENT:

None

APPROVAL OF MINUTES:

A. The minutes of October 24, 2024, Public Hearing were provided for approval. Motion to approve the Public Hearing Minutes of October 24, 2024, as presented.

MOTION: G. Margetas

SECOND: R. Ruman

MOTION PASSED UNANIMOUSLY

OPEN FLOOR DISCUSSION:

None

OLD BUSINESS:

- A. T-895 PRELIMINARY SUBDIVISION AND LAND DEVELOPMENT PLAN FOR STEVE AND KAREN WASHINGTON: Motion to table this request per the landowner for a preliminary subdivision and land development plan depicting the subdivision of a 29.88-acre parcel to create eleven (11) single-family detached dwelling lots at the intersection of Taxville Road and Baker Road in the Rural Residential Zone. The plan also proposes an extension of public sanitary sewer service along Taxville and Baker Roads. Staff requests permission to forward the sewer planning module mailer to PA DEP for their review and action. The sewer planning module proposes 10 EDUs for this project.

MOTION: S. Harlacher

SECOND: G. Margetas

MOTION PASSED UNANIMOUSLY

- B. SOLAR ORDINANCE SCREENING REQUIREMENTS: Motion to approve authorizing the Township Solicitor to prepare and advertise an amendment to the Solar facility ordinance. A public hearing will then be held before the December meeting and then voted on during the regular Board meeting. This item was approved at the October meeting, however due to the short time frame between meetings did not meet the requirements for advertising.

MOTION: R. Ruman

SECOND: G. Margetas

MOTION PASSED UNANIMOUSLY

NEW BUSINESS:

- A. PREPARE 2024 AUDIT ADVERTISEMENT: Motion to approve authorizing the advertisement of MaherDuessel, CPAs to prepare the 2024 audit report and financial statement in place of the elected Board of Auditors.

MOTION: S. Harlacher

SECOND: G. Margetas

MOTION PASSED UNANIMOUSLY

- B. 2025 GENERAL BUDGET: Finance Director Whittaker gave a brief presentation of the final draft of the 2025 budget. Director Whittaker was happy to announce there will not be a tax increase for 2025. Motion to approve advertising for the adoption of the 2025 General Fund budget at the December 19, 2024, meeting.

MOTION: G. Margetas
SECOND: R. Ruman
MOTION PASSED UNANIMOUSLY

- C. AUTHORIZE ADVERTISEMENT FOR RE-ORG MEETING AND AUDITOR'S MEETING: Motion to approve authorizing the advertisement of the Re-Organization Meeting for 2025 as January 6th at 7:30 a.m. and to authorize the advertisement of the Township Auditor's meeting as January 7th at 4 p.m.

MOTION: G. Margetas
SECOND: S. Harlacher
MOTION PASSED UNANIMOUSLY

- D. RESOLUTION 24-12 ADOPTION OF 2024 YORK COUNTY HAZARD MITIGATION PLAN: Motion to table Resolution 24-12, adopting the 2024 Hazard Mitigation Plan as the County has not yet adopted the Resolution.

MOTION: S. Harlacher
SECOND: R. Ruman
MOTION PASSED UNANIMOUSLY

- E. UPMC PUBLIC IMPROVEMENT SECURITY RELEASE: Motion to approve releasing the bond to UPMC that was being held for a signal light as part of the original public improvement plan. The signal was not installed as it has not been considered warranted for the intersection at Loucks Road, Ivan Road, and Innovation Drive.

MOTION: R. Ruman
SECOND: G. Margetas
MOTION PASSED UNANIMOUSLY

- F. APPLICATION FOR PAYMENT: Motion to approve a request for payment #7 from CSL Services, Inc. for Wastewater, Infiltration, and Inflow monitoring study. The requested amount is \$1200.00.

MOTION: R. Ruman
SECOND: S. Harlacher
MOTION PASSED UNANIMOUSLY

ADMINISTRATIVE REPORTS:

- A. RECREATION DIRECTOR: Director Trimmer's report was reviewed. Trimmer spoke about the success of the Murder Myster Dinner and thanked the Fire Dept for their help. No further questions.
- B. FINANCE DIRECTOR: Director Whittaker's report was reviewed. Whittaker thanked all department heads for their help in budget preparation. He also announced the Township

would be getting the new phone system on November 18th and to expect temporary outages during that time. No further questions.

- C. FIRE CHIEF: Chief Laughman's report was reviewed. No further questions.
- D. POLICE CHIEF: Chief Snyder's report was reviewed. No further questions.
- E. TOWNSHIP MANAGER: Manager Kelch's report was reviewed. Manager Kelch announced that the solar farms have replaced the trees as requested and that it looks aesthetically better in that area now. No further questions.
- F. ENGINEER: Engineer Niederoest report was reviewed. No further questions.
- G. ZONING OFFICER: Officer Sampere's report was reviewed. No further questions.
- H. SOLICITOR: Solicitor Herrold's report was reviewed. Solicitor Herrold was absent for this meeting. Solicitor Gangloff was present. No further questions.
- I. PUBLIC WORKS DIRECTOR: Director Shaw's report was reviewed. No further questions.

STORMWATER MANAGEMENT/MS4

Zoning Officer Sampere noted that the Township's MS4 Storm Water Inspector is available Monday through Friday 8 a.m. to 4:30 p.m. to answer any questions related to storm water management.

BILLS: Motion to pay bills as presented:

<u>FUNDS</u>	<u>CHECK NO.</u>	<u>AMOUNT</u>
General Fund	36086-36170	\$ 355,339.46
Liquid Fuels	1569-1576	\$ 42,802.04
Sewer Fund	6306-6329	\$ 1,269,804.78
Payroll #23 Pay Ending 11/02/24	Paytime Vouchers	\$ 121,122.19

MOTION: G. Margetas
SECOND: R. Ruman
MOTION PASSED UNANIMOUSLY

ADJOURNMENT:

Motion to adjourn the meeting at 7:17 p.m.

MOTION: S. Harlacher
SECOND: R. Ruman
MOTION PASSED UNANIMOUSLY