

## PUBLIC BOARD MEETING MINUTES

September 24, 2026

Chairman Harlacher called the meeting to order at 7:00 p.m.

### ATTENDANCE:

Supervisors Present:

Steven Harlacher – Chairman

Ron Ruman – Vice Chairman

Felicia Dell - Supervisor

Staff Present:

Connor Gerrick – Parks & Recreation

Keith Whittaker – Finance Director

Clif Laughman – Fire Chief

John Snyder – Police Chief

Kelly Kelch – Township Manager

Ryan Cummings - Engineer

Rachelle Sampere – Zoning & Codes

Justin Heisler – Solicitor

Chad Baker - Public Works

Laura Mummert – Stenographer

### CALL TO ORDER:

A. The Pledge of Allegiance was recited.

### EXECUTIVE SESSION:

Chairman Harlacher announced there was an executive session held before the evenings meeting to discuss personnel matters.

### PUBLIC COMMENT:

A. Mary Barnes of 1722 Union Church Rd. in Seven Valleys, spoke to the Board about her disagreement with the ICE 287 (g) agreement and the events that happened with an apprehended individual.

B. Steven Bentz of 2 Red Barberry Dr. in Newberry Twp, spoke to the Board about his disagreement with the ICE 287 (g) agreement and the events that happened with an apprehended individual.

C. Tracey DePasquale of Barrington Drive, spoke to the Board about her disagreement with the ICE 287 (g) agreement and the events that happened with an apprehended individual.

**APPROVAL OF MINUTES:**

- A. The minutes of August 27, 2026, Public Meeting were provided for approval. Motion to approve the Public Meeting Minutes of August 27, 2026, as presented.

MOTION: F. Dell  
SECOND: R. Ruman  
MOTION PASSED UNANIMOUSLY

**OPEN FLOOR DISCUSSION:**

None

**OLD BUSINESS:**

None

**NEW BUSINESS:**

- A. REVISION TO T-910 FINAL SUBDIVISION PLAN FOR WASHINGTON MEADOWS: Motion to approve the revision to a conditionally approved plan depicting a final subdivision of a 29.88-acre parcel to create eleven (11) single-family detached dwelling lots at the corner of Taxville Rd. and Baker Rd. The plan depicts a change in location for the sanitary sewer line to be located in the Taxville Rd. right-of-way. A representative for this plan asked the Board if they could get rid of the Township Solicitor's proposed developer's agreement. Staff informed them they would be in touch with Solicitor Herrold and would need his sign-off before moving forward.

MOTION: R. Ruman  
SECOND: S. Harlacher  
MOTION PASSED UNANIMOUSLY

- B. ROAD CLOSURE RATIFICATION: Motion to ratify a road closure that occurred on September 15<sup>th</sup> on Onyx Rd. between Sapphire Rd. and N. Gabrielle Ct. for a storm water pipe repair.

MOTION: S. Harlacher  
SECOND: F. Dell  
MOTION PASSED UNANIMOUSLY

- C. 2027 STRAY ANIMAL HOUSING AGREEMENT: Motion to approve entering into the 2027 Stray Animal Housing Agreement between the Township and the SPCA at a cost of \$17,473.00.

MOTION: R. Ruman

SECOND: F. Dell

MOTION PASSED UNANIMOUSLY

- D. TRUCK OR “TREAT” ROAD CLOSURE REQUEST: Motion to approve a request from the Fire Department to close Hempfield Dr. between Loman Ave. and Sparrow Dr. on October 31<sup>st</sup> from 6 to 8 pm.

MOTION: S. Harlacher

SECOND: F. Dell

MOTION PASSED UNANIMOUSLY

- E. APPLICATION FOR PAYMENT: Motion to approve an application for payment for the 2026 Township Paving Project Contract 1- Micro Surfacing. This application is in the amount of \$129,812.25.

MOTION: F. Dell

SECOND: R. Ruman

MOTION PASSED UNANIMOUSLY

- F. RIGHT TO KNOW POLICY UPDATE: Motion to approve updating the current Right to Know Policy to state that all requests must be on the Pennsylvania RTK form in order to be processed. Vice Chairman Ruman asked staff to update this on the Township website so that residents/businesses are aware of the change.

MOTION: F. Dell

SECOND: R. Ruman

MOTION PASSED UNANIMOUSLY

- G. 2027-2029 MOWING & TURF MAINTENANCE BID: Motion to reject all Mowing and Turf Maintenance bids received for the 2027-2029 contract period.

MOTION: F. Dell

SECOND: R. Ruman

MOTION PASSED UNANIMOUSLY

- H. CHANGE ORDER REQUEST: Motion to approve a change order request for the West King St. paving project. West York Borough requested the Township extend its paving into the Borough to a more acceptable ending point. The Borough has agreed to pay for their portion of the paving at a cost of \$2,948.00.

MOTION: F. Dell  
SECOND: S. Harlacher  
MOTION PASSED UNANIMOUSLY

- I. WORK CHANGE DIRECTIVE: Motion to approve a work change directive from Kinsle to add the addition of the Hayden Heights project to the current paving contract to bypass unnecessary administrative costs for a separate contract. The cost of this project is \$22,231.00.

MOTION: R. Ruman  
SECOND: F. Dell  
MOTION PASSED UNANIMOUSLY

- J. T-902 REVISION TO FINANCIAL SECURITY ESTIMATE FOR THE LEARNING EXPERIENCE: Motion to approve accepting the increased financial security estimate for the conditionally approved plan for the Learning Experience. The applicant made revisions to the plan related to stormwater. HRG reviewed the plan revisions and found them acceptable. The revision will increase the previous estimate of \$873,810.00 to \$923,074.00.

MOTION: F. Dell  
SECOND: S. Harlacher  
MOTION PASSED UNANIMOUSLY

### **ADMINISTRATIVE REPORTS:**

- A. RECREATION DIRECTOR: Assistant director Gerrick was in attendance. His report was reviewed. No further questions.
- B. FINANCE DIRECTOR: Director Whittaker's report was reviewed. Whittaker announced that state aid came through for the MMO. He also added that past due sewer payments had been received. No further questions.
- C. FIRE CHIEF: Chief Laughman's report was reviewed. Laughman informed the Board that the part-time staff are doing well. No further questions.
- D. POLICE CHIEF: Chief Snyder's report was reviewed. No further questions.
- E. TOWNSHIP MANAGER: Manager Kelch's report was reviewed. Kelch asked for a motion to approve transfer of revenue in accordance to the memo provided from the Township audit. Vice Chairman Ruman made the motion to approve and Chairman Harlacher second it. Motion passed unanimously. No further questions.
- F. ENGINEER: Engineer Cummings report was reviewed. No further questions.
- G. ZONING OFFICER: Officer Sampere's report was reviewed. No further questions.
- H. SOLICITOR: Solicitor Herrold's report was reviewed. No further questions.
- I. PUBLIC WORKS DIRECTOR: Director Baker's report was reviewed. No further questions.

## **STORMWATER MANAGEMENT/MS4**

Rachelle Sampere announced that stormwater/MS4 operator is available Monday through Friday 8 a.m. to 4:30 p.m. to answer any questions related to storm water management.

**BILLS:** Motion to pay bills as presented:

| <b><u>FUNDS</u></b>             | <b><u>CHECK NO.</u></b> | <b><u>AMOUNT</u></b> |
|---------------------------------|-------------------------|----------------------|
| General Fund                    | 39128-39256             | \$ 875,235.56        |
| Liquid Fuels                    | 1891-1904               | \$ 9,961.18          |
| Sewer Fund                      | 7078-7108               | \$ 250,878.05        |
| Payroll #19 Pay Ending 08/29/26 | Paytime Vouchers        | \$ 148,026.97        |
| Payroll #20 Pay Ending 09/12/26 | Paytime Vouchers        | \$ 158,772.07        |

MOTION: F. Dell  
SECOND: R. Ruman  
MOTION PASSED UNANIMOUSLY

## **ADJOURNMENT:**

Motion to adjourn the meeting at 7:36 p.m.

MOTION: S. Harlacher  
SECOND: R. Ruman  
MOTION PASSED UNANIMOUSLY